

Information Technology — real board questions: practice sheet

Every question is from a past CBSE board paper; the year is shown with each.

Section A: 20 MCQs × 1 mark

Section B: 9 questions

Answer key: last page

Section A — Multiple-choice questions

- A _____ is a location where a group of files can be stored in the computer. [CBSE 2025]
(A) Folder (B) SMPS (C) CMOS (D) UPS
- LibreOffice Writer supports up to _____ levels of headings. [CBSE 2026]
(A) 9 (B) 10 (C) 11 (D) 12
- Breaking down big goals into smaller parts will make the goals _____. [CBSE 2026]
(A) specific (B) measurable
(C) achievable (D) realistic
- To add your own comments in Calc, select _____ → Track changes → Comment. [CBSE 2025]
(A) File (B) Edit (C) Insert (D) Data
- DSL stands for: [CBSE 2024]
(A) Digital System Line (B) Data Subscriber Line
(C) Digital Subscriber Line (D) Data Service Line
- Which of the following is an example of a DBMS ? [CBSE 2026]
(A) Ubuntu (B) MySQL (C) MS Word (D) Canva
- _____ is a state of physical, mental and social well-being. [CBSE 2025]
(A) Richness (B) Popularity
(C) Health (D) Activity
- Choose the option which is not a Sustainable Development Goal according to the United Nations. [CBSE 2026]
(A) Population (B) No Poverty
(C) Quality Education (D) Reduced Inequalities
- File name and file name extension are separated by a _____. [CBSE 2024]
(A) Dollar (\$) (B) Dot (.)
(C) Underscore (_) (D) Hash (#)
- _____ is a preset layout that helps in preparing professional and/or formal documents easily. [CBSE 2026]
(A) Template (B) Style (C) ToC (D) SoC
- _____ is the horizontal bar present at the bottom part of the Windows 7 desktop. [CBSE 2023]
(A) Status bar (B) Menu bar
(C) Task bar (D) Recycle bin
- To add a new sheet in the spreadsheet, click on the _____ sign located at the left bottom of the spreadsheet. [CBSE 2025]
(A) * (B)  (C) % (D) +
- _____ are text files containing small data such as username and password. [CBSE 2024]
(A) Operating System (B) Anti-virus
(C) Cookies (D) Modem
- _____ is the database software that is used to create, manipulate and manage data. [CBSE 2025]
(A) Ingress (B) Writer (C) Paint (D) Windows
- Which one of the following is a class B ignition material ? [CBSE 2025]
(A) Paper (B) Gas
(C) Electrical equipment (D) Potassium
- Identify the imperative sentence : [CBSE 2026]
(A) Shut the front door. (B) She is a talented artist.
(C) Are you feeling better ? (D) You were amazing !
- While working with images in LibreOffice Writer, _____ acts as a reference point for image or drawing. [CBSE 2026]
(A) _____ (B) Grouping (C) _____ (D) Resizing
Alignment Anchoring
- _____ are computer programs that can harm data and software or steal information stored in the computer. [CBSE 2023]
(A) Spam (B) Virus (C) Junk mail (D) BIOS
- When the Consolidate dialog box opens in LibreOffice Calc, which of the following is the default function? [CBSE 2026]
(A) Average (B) Sum (C) Max (D) Var



Model answers to Section B, mark by mark — with Medha Ma'am on MedhaSetu:
medhasetu.com/cbse

Questions from the chapter pages on medhasetu.com, taken from CBSE's real papers. Key as per the board.

Information Technology — real board questions: practice sheet (continued)

Section A — Multiple-choice questions

20. _____ provides Internet access by transmitting digital data over wires of a local telephone network. **[CBSE 2023]**

- (A) HSDPA (B) P₂P (C) DSL (D) Modem



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Information Technology

Section B — Important questions (answer in your notebook)

21. Write the seven C's of communication. [2026 · 2 marks]
22. What is the significance of the Table of Contents feature in LibreOffice Writer ? Discuss briefly. [2026 · 2 marks]
23. (a) What is emotional intelligence ? (b) Name any two skills included in emotional intelligence. [2026 · 2 marks]
24. Briefly explain the purpose of the Subtotal tool in the LibreOffice Calc software. [2026 · 2 marks]
25. How do ICT skills help us in our day-to-day activities ? [2026 · 2 marks]
26. How are data and information different from each other ? Explain with an appropriate example. [2026 · 2 marks]
27. State the qualities to become a successful entrepreneur. [2026 · 2 marks]
28. List two common causes of electrical accidents at the workplace. State any one measure to prevent them. [2026 · 2 marks]
29. Define the term 'Sustainable Development'. [2026 · 2 marks]



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Information Technology — Answer key — Section A

Teachers: for checking after a class test. Students: solve first, then compare.

1. A	2. B	3. C	4. B	5. C	6. B	7. C	8. A	9. B	10. A
11. C	12. D	13. C	14. A	15. B	16. A	17. C	18. B	19. B	20. C

Score: 1 mark per correct answer. Got one wrong? Go back to that chapter before ticking "Practised" on your tracker. Section B model answers — on MedhaSetu, with Medha Ma'am.



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